

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Fishhawk Ranch Community Development District was held on **Tuesday, June 18, 2019 at 6:36 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum were:

Terrie Morrison	Board Supervisor, Chairperson
Robert Kneusel	Board Supervisor, Vice Chairman
Ruth Brown	Board Supervisor, Assistant Secretary
Kerri McDougald	Board Supervisor, Assistant Secretary (via conf. call)
Tom Avino	Board Supervisor, Assistant Secretary

Also present were:

Eric Dailey	Director, Rizzetta & Company, Inc.
Biff Craine	District Counsel, Petitt Worrell Rocha Sheppard
Tim Plate	District Engineer, Heidt Design, LLC
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Holly Quigley	Community Director
Blake Giles	Representative, CLM
Jason Chambrot	Representative, CLM
Garth Rinard	Representative, LMP
Paula Means	Representative, LMP
Gail Huff	Representative, Ballenger Irrigation
Josh McGarry	Representative, Aquatic Systems. Inc.

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Dailey called the meeting to order and conducted roll call, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Public Comment

Ms. Denise Sermons addressed the Board regarding Palmetto Glen drainage issues and stated the area needs sod. Mr. Toborg noted for the Board this was in his report for review and he was requesting a proposal from CLM to address.

Ms. Bonnie Tilley Khan with Fishhawk Ridge Townhomes addressed the Board regarding landscaping outside the gates that is owned by the CDD and provided pictures. Mr. Toborg was asked to review the area in question.

THIRD ORDER OF BUSINESS

Presentation of Pond Assessment Reports

Ms. McDougald & Mr. McGarry reviewed the pond assessment reports for the original three CDDs with the Board. They also reviewed the history of the work previously done by FHCDD prior to the merger of the boards, to identify the 10 most consistently problematic ponds in that District. Mr. McGarry asked the Board if Aquatic Systems may try the use of nano bubbles on some of the consistently problematic ponds to see if this relatively new technology would be effective increasing the oxygen level in trial ponds. The Board had a discussion on this request and other options for treatment.

The Board asked Mr. McGarry to bring back a presentation and plan for testing nano bubbles on ponds #4 and #15 at no charge to the CDD.

Ms. McDougald left the meeting at 7:12 p.m.

Mr. McGarry presented the monthly report to the Board along with the updated pond maps.

FOURTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Mr. Plate updated the Board on the Dorman Road monument project. The contracts total \$65,435.50 for Cornerstone and Heidt Design. The Board discussed the issue of signage being placed on both the front and back sides of the monument which the previous FHCDD2 board had not approved. Mr. Plate explained the design drawings had two different sets of comments and the contractor did not question it when they did the installation. Mr. Plate noted this was a mistake and suggested the Board and Heidt Design split Change Order #2 to remove the signage on the back side of the monument, replace it with brick, and save the removed sign to be utilized in the future when a replacement will be needed, in the amount of \$900.00, \$450.00 each.

On a Motion by Mr. Avino, seconded by Ms. Brown, with all in favor, the Board approved Heidt Design Change Order #2 at \$450.00 each for Fishhawk Ranch CDD and Heidt Design, for Fishhawk Ranch Community Development District.
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Mr. Dailey reviewed Change Order #1 with the Board and noted this has been completed.

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with three in favor, and Ms. Morrison opposed, the Board approved Heidt Design Change Order #1 in the amount of \$1,910.30, for Fishhawk Ranch Community Development District.

Mr. Plate provide an update on SWFWMD permit transfer and stated they will be submitted in the next week. Mr. Plate stated he will provide a new Public Facilities report draft to the Board the first week of July. Mr. Plate provided an update on the Capital Project completion and he will follow-up with Ms. Amanda King on remaining bond funds for a possible project for Fishhawk CDD III.

Mr. Plate left the meeting at 7:35 p.m.

B. Community Manager

Mitchell Reed with the Newsome High School Band along with residents that are parents of the students, addressed the Board regarding the Veteran's Day Parade request.

On a Motion by Mr. Kneusel, seconded by Ms. Brown, with all in favor, the Board approved the Veteran's Day Parade request subject to some route changes for Monday, November 11, 2019 at 8:00 a.m. with concert in Park Square at 11:00 a.m., for Fishhawk Ranch Community Development District.

Ms. Quigley provided her report to the Board. She stated Mr. Foster with Water Moves will come out and audit the Park Square fountain. Ms. Quigley stated that Hillsborough County fixed the Dorman Road erosion issue and the Palmetto Club carpet is being replaced. She also noted that Park Square security will start on July 1, 2019. Ms. Quigley noted for the record that in her opinion ponds #4 and #15 are two of the worst and should be used for the nano bubble testing.

C. Landscape Inspection Report

Mr. Toborg reviewed his report with the Board and presented the landscape and irrigation proposals for consideration.

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board approved LMP proposals #60378 and #60379 totaling \$2,260.23 with the revised verbiage to the proposals for the Tennis Club as discussed, for Fishhawk Ranch Community Development District.

On a Motion by Ms. Brown, seconded by Mr. Avino, with all in favor, the Board approved a proposal with a not-to-exceed amount of \$500.00 for changes in irrigation required for the Tennis Club, for Fishhawk Ranch Community Development District.

On a Motion by Ms. Brown, seconded by Ms. Morrison, with all in favor, the Board approved CLM proposals #16 through #19 totaling \$2,750.00, for Fishhawk Ranch Community Development District.

The Board did not approve CLM proposal #20 at Mr. Toborg's recommendation and asked them to make his requested revisions.

D. Irrigation Inspection Report

The Board reviewed the irrigation report.

F. Tennis Club Report

Mr. Sanderson provided a report to the Board. The Board asked Mr. Sanderson to propose a fee for his services regarding the oversight of the Tennis Club contract.

The Board asked Mr. Dailey to check with TECO on LED options for Tennis Court light conversion.

G. District Counsel

Mr. Craine updated the Board on the completion of contracts for Signal 88 and Payne Air Conditioning. No update on the stake park.

H. District Manager

Mr. Dailey reminded the Board that the next meeting will be July 2, 2019 at 6:30 p.m. at the Palmetto Clubhouse. Mr. Dailey reviewed the action item list with the Board. Mr. Dailey stated there will be a credit on the June invoice from CLM for \$30,840.00. Mr. Dailey stated no new TECO contracts will be required going forward. Mr. Dailey has scheduled a site visit with Ms. Quigley on June 12, 2019 to work on a community project list.

FIFTH ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Regular Meeting held
on May 21, 2019**

On a Motion by Mr. Avino, seconded by Ms. Brown, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held on May 21, 2019, as presented, for Fishhawk Ranch Community Development District.
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SIXTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for May
2019**

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Mr. Dailey noted that the copy machine bill going forward will be split 50/50 between the HOA & CDD. Mr. Dailey stated there was a duplicate RTS invoices that has been credited, and an invoice from Sunrise for Fishhawk CDD IV that has been credited.

The Board asked to reduce TECO invoices to just a summary page if possible.

On a Motion by Mr. Avino, seconded by Ms. Brown, with all in favor, the Board ratified the May 2019 Operation & Maintenance Expenditures (\$318,737.67) with changes as noted by the District Manager, for Fishhawk Ranch Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for
Palmetto Club May 2019**

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board ratified the Palmetto Club May 2019 Operation & Maintenance Expenditures (\$3,484.52), for Fishhawk Ranch Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for Tennis
Club May 2019**

On a Motion by Ms. Morrison, seconded by Mr. Kneusel, with all in favor, the Board ratified the Tennis Club May 2019 Operation & Maintenance Expenditures (\$5,750.86), for Fishhawk Ranch Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Qualifications
Received in Response for the RFQ for
District Engineer**

The Board received three (3) RFQ's for District Engineer from Cardno, Genesis and JMT. The Board asked them to attend the August 6, 2019 meeting for a brief presentation on their services and explain to them their plans for transition into the CDD.

TENTH ORDER OF BUSINESS

**Consideration of Audit Committee
Recommendations**

On a Motion by Mr. Kneusel, seconded by Ms. Morrison, with all in favor, the Board accepted the Audit Committee recommendation of RFP with price due on July 26, 2019 at 12:00 p.m. and set committee meeting for August 6, 2019 at 6:30 p.m. at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547, for Fishhawk Ranch Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Atlas IT Maintenance
Proposal**

Mr. Dailey noted, and Ms. Quigley confirmed this proposal is for services the CDD currently has, we are just putting it under one contract.

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board approved the Atlas IT Maintenance proposal in the amount of \$1,312.80, for Fishhawk Ranch Community Development District.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

The Board discussed cancelling the July 2, 2019 CDD meeting.

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board cancelled the July 2, 2019 CDD meeting, for Fishhawk Ranch Community Development District.

Mr. Kneusel asked about the remaining \$11,000.00 in construction funds for Fishhawk CDD III.

Ms. Morrison commented about the Newsome Swim team vendor agreement and the cost of the facility vs. what is being paid by the vendor. She would like this considered if they ask for a future renewal.

Ms. Brown asked that another letter be sent to Fishhawk Creek Elementary School Principal to make sure the trash receptacles are closed so no trash is left out to litter the ponds.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Morrison, seconded by Mr. Kneusel, with all in favor, the Board adjourned the meeting at 9:23 p.m., for Fishhawk Ranch Community Development District.



Secretary/Assistant Secretary



Chairman/ Vice Chairman